

Wedding Coordination & Special Event Design

Congratulations! You're Getting Married!

At Southern Slippers we understand that your wedding is as unique as you are. We offer standard flat rate packages, and customized packages, to fit your individual needs and budget. With over 12 years' of experience in wedding coordination and event design, you will have peace of mind knowing that we are well seasoned and, we can refer you to some of the most reputable business partners in the industry. Southern Slippers strives to provide unparalleled customer service and can't wait for you to experience the ease and dedication we will bring to your event.

We're Here For What You Need the Most.

Whether you just need a little help getting your "to do list" done, or someone to manage portions of your wedding, one of the packages below will be perfect for you. If you need a helping hand crafting your DIY wedding (*shhh...we won't tell*), or someone to help your uncoordinated wedding party down the aisle, Southern Slippers has something for everyone.



Day of Coordination

We're by your side from First Look to Last Dance.

"The Kit" package is for the couple that has planned most, if not all, of their wedding day and are looking for a wedding coordinator to execute all of their hard work and bring their vision to life.

If you're still on the fence about hiring a wedding coordinator please take into consideration that, whether your wedding has 20 guests or 400 guests, your wedding day is a production. Every aspect of your event falls within a timeline that must be followed flawlessly. Every piece of the puzzle must be accounted for and fit perfectly in order for everyone to enjoy the big picture.

- Complimentary consultation prior to booking.
- Accessibility by phone and email for questions
- 2 hour consultation meeting to go over planning progress
- Site visit at venue to go over layout, floor plan, decor etc.
- Confirmation of your timeline.
- Communication with all vendors regarding event timeline, arrival times, specifications and plan for returning of equipment, if applicable
- Final consultation meeting 1-2 weeks prior to event
- On-site Coordinator during wedding
- Direction of rehearsal(1 or 2 nights prior)
- Wrap up details after bride and groom depart
- Arrival up to two hours before event for set up
- Coordination of Bride and Grooms arrival
- Execution of entire event as determined in timeline.

\$750.00

PACKAGE ADD ON'S:

Assistant Coordinator: \$50/hr (2 hour min)

Additional Set Up of Personal Items: \$50/hr (2 hour min)

Package pricing may vary depending on event location



Half Scale Coordination

Don't lift a finger, except to say "I do!" We've got it from here.

"The Kaboodle" package is for the couple that has everything under control and needs help pulling everything together to tie the knot.

The vendors have been reserved, the venue is booked and now we just need to get everyone to the same place at the right time. Southern Slippers can bring your vision together and reach out to all of your vendors to coordinate the perfect timeline for your event. We'll coordinate full set up, breakdown, event execution, couple's arrival and more as agree and make sure you get hitched... without a hitch! "The Kaboodle" package includes everything in "The Kit" package plus:

- Help you create a wedding day itinerary that includes items for your wedding vendors and bridal party
- Confirm and coordinate details and logistics with your vendors including timeline
- Meet with you to review the planning you've done to date and to discuss any details you
 may have forgotten
- Provide recommendations on any services or items you may have forgotten
- Visit the venue with you to discuss the floor plan and make suggestions on how to execute your vision
- Meet with the reception musicians to discuss the flow and order of the reception
 - Hold a final meeting the week of the wedding to discuss the wedding day timeline.

\$2500.00

PACKAGE ADD ON'S: Assistant Coordinator: \$50/hr (2 hour min)

Additional Set Up of Personal Items: \$50/hr (2 hour min)
Package pricing may vary depending on event location



Full Scale Coordination

From "Yes" to "Forever Ever After" we have you covered!

"The Kit & Kaboodle" package holds true to its name. Our all inclusive package includes everything in "The Kit" package, "The Kaboodle" package and more.

This is the ultimate in packages if you have no idea where to start, aren't a creative type, or are just too busy!

You said "Yes!" Now what? Southern Slippers has you covered when it comes to designing and coordinating your event. We can set you up with vendors, research your wedding ideas, offer suggestion to bring your ideas together, look over all vendor agreements and attend your appointments if desired. We're the ultimate sidekick at your fingertips! "The Kit & Kaboodle" package includes everything in "The Kit" package and "The Kaboodle" package plus:

- Help with selecting all vendors and venue
- Unlimited site visits as needed
- Attending vendor meetings
- Assisting in selection of Save the Dates, Invitations, and Thank You Cards
- Free Website for Your Special Day
- Private Pinterest Board for Idea Sharing with your Planner
- Transportation Arrangements
- Full Ceremony and Reception Décor Ideas
- Full Set up of Ceremony and Reception
- Timelines for Both Ceremony and Reception
- Clean up of Venue to Ensure your Deposit Return if Any
- Two Hours of Rehearsal Time
- Unlimited Communication, Emails, Appointments, Ideas
- Assistant Wedding Planner